



# Quilters' Connection Signage "How To" Job Description

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### Signage for

Table signs at the show

Sandwich boards

2 bright yellow "QUILT SHOW" (plus arrow) signs, plastic on metal posts that stick in ground, came from previous show(s)

1 yellow fabric banner (2' x 10'?) "QUILT SHOW" in red; came from previous show(s)

Quilt Show committee script and design the signs.

Send in pdf form to signage chair.

### Sandwich boards

Bentley College provided 2 (and they have more, if we ask); Molly E. provided 2

Large signs for sandwich boards were printed at local copy shop, Concord Printing.

Need 2 per sandwich board.

Molly laminated them all for free at school where she works.

Bentley contact = Alice Cummings ([acummings@bentley.edu](mailto:acummings@bentley.edu) or 781-891-2834)

Office 300 in LaCava Conference Center, right at top of stairs

A member of Alice's very helpful staff provided "super Velcro" and helped me adhere squares of it to the boards and posters. Don't have to use duct tape or any other tape.

### Table signs

Print pdf file (13 individual pages) in color. (Staples up the road in Waltham)

Need lots of plexiglass stands (8.5" x 11") – Molly had 4 and another committee member also provided a bunch, especially for the admission table, raffle table, and Ruby Reds table

### QUILT SHOW banner

At grassy entrance to LaCava building, tie left-hand rope to the Bentley buildings sign there and the right-hand rope to the tree just 12 feet to the right. To hold the upper corners from sliding inward, use masking tape.

### Yellow plastic stick-in-the-ground signs

These are very visible and easy to read at a distance from a car. Suggest investing in 8-10 more.