

QC Workshop Registration

September 19, 2011

5:30-7:00 PM & 8:30-9:00 PM

Second Floor Classroom - Arsenal Center for the Arts

General Information

- Five Workshops are being offered this year. Each Workshop costs \$50. Workshop descriptions, dates, supplies, locations, FAQs, Registration Forms, and Class Assistant information are all available at www.QuiltersConnection.org
- Members may register for all 5 Workshops but may only pay for 2 Workshops at Registration. If you get into more Workshops you will be contacted for additional payment (see FAQs).
- There are 40 spaces for each Workshop – 20 per session. When more than 40 QC Members want to take a Workshop your rank ordered preferences on the Registration Form combined with your position on the Signup Sheet determine if you get into the Workshop (see FAQs).

Prior to September Meeting

- Make life easier for yourself and complete the Workshop Registration Form at home (it can be downloaded from the QC website). There will be additional copies at the Meeting.
- Print clearly **everywhere!!!!** The Registration form will be cut apart so print your name for each Workshop that you choose as well as under “Contact Information”. Don’t miss out on a Workshop because your name wasn’t there or we couldn’t read it. If there is a friend that you want to take a Workshop with list their name under yours for that Workshop.
- Bring exact payment to the meeting (Cash or Check). If you are paying by check make it out to Quilters Connection - you can pay for a maximum of 2 Workshops on a single check. If you are planning to write a check for someone else it must be a separate check and accompanied by their Registration Form. If you plan to pay by Cash please have the exact amount because we are unable to make change.
- Mail-in registration is possible but won’t be processed until all forms from the September Meeting have been processed. Mail your completed Registration Form with payment to Susan Monjan, 42 Radnor, Road Brighton, MA 02135

At the September Meeting

- 1) Verify your QC Membership and take your Membership Badge – you must be a fully paid QC Member to signup for a Workshop.
- 2) Each Workshop has a table. To maximize your chance of getting into your high priority Workshops go to their tables first and sign their Signup Sheet (see FAQs). Sign the Sheet for Every Workshop that you want to take and get a Color-coded Ticket for that Workshop.
- 3) To finish registering turn in your completed Registration Form, Color-coded Tickets, and payment (check or cash - \$50 for one or \$100 for 2 Workshops). Only separate checks per person will be accepted.

Class Lists

- The Class Lists will be posted on the QC Website under the specific Workshop. The October (Joe Cunningham) Class lists will be posted by 9/30/11 at the latest. The remaining Class Lists will be posted as soon after that as possible (see FAQs).
- Once the Class Lists have been finalized it is your responsibility to gift, trade or sell your space – there are no refunds and we are unable to keep waiting lists for Workshops (see FAQs).