

FAQs about QC Workshops and Registration

What Workshops are being Offered and what supplies are needed for them? – Complete descriptions of the Workshops are posted on the QC Website. Supply lists will also be posted on the Website as the teachers make them available.

How Many Workshops can I take? – You may sign up for as many workshops as you want, however it is unlikely that you will get into all of them. Each workshop date can accommodate only 20 spaces, or a total of 40 per workshop. Our membership is over 400 so it is unlikely that everyone will be able to get every workshop they would like. Our goal is to get most people into at least one or two workshops - if at all possible their two highest choices. That is why we need you to rank order the workshops you choose – that way we can make every effort to get you into those that are most important to you.

How much do the Workshops Cost? – The workshops are \$45.00 each for QC members.

When must they be Paid For? – Workshops must be paid for when you register. At registration we accept payment for up to 2 workshops. If you get into additional workshops you will be informed later and can make payment then. Spaces are not held if they are not paid for.

Why can I only pay for 2 workshops when I want to take more? – In an effort to give all QC members the chance to attend at least 1 workshop, we have asked you to rank your workshop preferences. We will try to match QC members 1st and 2nd choices with workshop places and fill them accordingly. Because the process of refunding money is very time consuming (and we would rather be quilting) we decided to bill you for additional workshops if you got into them rather than have to refund excess money if you did not.

When will I know if I got into a Workshop? – We will not know until the registration process is completed who is in the workshops. If a workshop is not completely filled by members who had it ranked as their 1st or 2nd choice we will fill the remaining places by rank ordering. In this case, you will receive an email advising you of this and asking to send a check to secure your place.

How do I sign up for Workshops? – Workshop Registration will start at 6:30 at the September 21st meeting (Show and Tell). Registration is on a first come first registered basis. Because we realize that all members may not be able to come in person on September 21st, there will be 2 other ways to register (see below):

What are the Alternative ways to sign up for Workshops? – For members who cannot get to the September meeting starting at 6:30 pm there will be someone from 8:30–9:00 to take registration. For members who are not able to be at the September meeting it is also possible to register by mail. Your Registration Form and check (made out to QC) must be received by 9/28 and NONE will be opened before all of the registrations from the September meeting have been processed. Send your Registration Form and Check to: Susan Monjan, 42 Radnor Road, Brighton, MA 02135.

How will I know if I have gotten into a Workshop? – Approximately 2 weeks after the September meeting (on or around October 1st) the class lists will be posted on the QC Website (under the workshop descriptions). We will try to post the October workshop list earlier if possible. The only people who will be notified directly are those who are taking more than 2 workshops and need to pay the additional charges to secure their place.

How is it determined who gets into a Workshop that more than 40 members want to take? – Each of the 5 workshops has 40 spaces available – 20 on Saturday and 20 on Sunday. If more than 40 members want the workshop the available spaces are allocated by a combination of 1) Position on the Signup List and 2) Ranking of the workshop on the Registration Form. For example – preference will be given to a member who ranks it as their 1st choice but is 55th on that Signup List over someone who ranks it as their 4th choice but is 16th on that Signup List. In practice last year all but 2 members got one of their first 2 choices and the vast majority got all of their choices.

Are there Waiting Lists for Workshops that are filled? – We are unable to keep Waiting Lists – however it is not uncommon for places to become available. We recommend checking the QC Yahoo group to see if anyone has a place that they are unable to use.

What if I have paid for a workshop and can't take it? – If you want to sell (or give away) your place it is your responsibility to find someone who wants it. The QC Yahoo group is a good place for letting members know that you have a place to sell/give away.

What are Class Assistants and what do they do? – Class assistants attend the workshop without cost. The class assistant is available to assist the instructor, passing out materials, sometimes selling their wares (patterns, books, etc.) fetching lunch and helping with any setup and clean up. Check the QC website for the responsibilities of the Class Assistant.